

# Oatlands Primary School

## Acceptable Use Agreement for Ultranet, internet and digital technologies

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Oatlands Primary School believes the teaching of cybersafe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

21<sup>st</sup> century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is actively supervising them.

Safe and responsible behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

### Part A - School support for the safe and responsible use of digital technologies

Oatlands Primary School uses the Ultranet, internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

Your child has been asked to agree to use the Ultranet, internet and digital technologies responsibly at school. Parents/carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

#### At Oatlands Primary School we:

- have policies in place that outline the values of the school and expected behaviours when students use digital technology and the internet
- provide a filtered internet service
- provide access and model appropriate use within the Ultranet - the Department of Education and Early Childhood Development's state-wide, secure learning environment.
- provide supervision and direction in online activities and when using digital technologies for learning
- support students in developing digital literacy skills
- have a cybersafety program at the school which is reinforced across the school
- use mobile technologies for educational purposes (e.g. iPads, podcasts or photos from excursions)
- provide support to parents/carers to understand this agreement (e.g. language support)
- work with students to outline and reinforce the expected behaviours in the Ultranet.
- reinforce that cybersafe and responsible behaviours are expected in their school use of digital technology including the Ultranet.

## Part B - Student Agreement

When I use digital technology I agree to:

- be a safe, responsible and ethical user whenever and wherever I use it
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)
- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- seek to understand the terms and conditions of websites and online communities and be aware that content I upload or post is my digital footprint
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- use the internet for educational purposes and use the equipment properly
- use social networking sites for educational purposes and only as directed by teachers
- abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- think critically about other users' intellectual property and how I use content posted on the internet.
- not interfere with network security, the data of another user or attempt to log into the network with a user name or password of another student
- not reveal my password to anyone except the system administrator or the teacher
- not bring or download unauthorised programs, including games, to the school or run them on school computers
- always ask permission before taking or publishing photos or videos of another person

This Acceptable Use Agreement also applies during school excursions, camps and extra-curricula activities. I acknowledge and agree to follow these rules. I understand that my access to the internet and digital technology at school will be renegotiated if I do not act responsibly.

There is much more detailed information available on our website [www.oatlandsp.vic.edu.au](http://www.oatlandsp.vic.edu.au) or please contact our ICT Coordinator Bronwyn McLeod and she will provide you with a printed version.

I understand that breaches of these rules could see my Internet and Network access suspended for a maximum of 12 months and/or further consequences as determined by the supervising teacher and the Principal.

Student name: \_\_\_\_\_

Grade: \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

### PARENT / GUARDIAN CONSENT

I \_\_\_\_\_ agree to the terms and conditions of this agreement and grant permission for my child to use the Internet at school.

I am confident that my child fully understands the importance of such rules.

Parent/Guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

**If you have any concerns about this please feel free to come and discuss them with Bronwyn McLeod. (ICT Coordinator)**

